

Waddington Parish Council

Clerk: Becky Moon

clerk@waddingtonparishcouncil.org.uk

Local Government Act 1972 Meeting of Waddington Parish Council

Members of the Council are hereby summoned to a Meeting of the Parish Council to be held in person on Monday 15th May 2023 at 7:30pm in the Refectory meeting room at St Helen's Church Waddington (entrance by the stocks at the door on the side of the church)

R. Moon (Clerk & RFO)

Agenda

Items for inclusion in the agenda should be submitted to the Clerk seven clear days before the meeting, with supporting information/reports to be sent by the Clerk to all Councillors 3 clear days before the meeting.

1.	Introduction	Attachments
	Chair to welcome Councillors and members of the public, and to explain the process for any public participation at Agenda point 4.	
2.	Attendance and Apologies for absence	
	To note attendance and to receive and approve apologies for absence.	
3.	Declarations of interest	
	To receive declarations of pecuniary or personal interests in matters identified in the agenda.	
4.	Public Participation (max 5 mins per person)	
	To adjourn and hear from members of the public wishing to speak at the meeting (Waddington non-residents to be heard at the Chair's discretion.) 1. Update from volunteers on Duck Race and Scarecrow – if volunteers are in attendance. 2. Sgt Kev Day has been invited to council, not confirmed at time of agenda. Public participation from people present at the meeting.	
5.	Minutes of previous Meeting	
	To resolve to confirm the accuracy of the Minutes of Waddington Parish Council meeting held on Monday 17 th April 2023 - to be signed off by the Chair.	
6.	Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not required to be on this Agenda)	

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7.	Planning Applications																												
	None on file at time of agenda	Planning apps circulated to Cllrs between meetings.																											
8.	Haweswater Aqueduct Resilience Programme (HARP)																												
	To receive and note any updates. <ul style="list-style-type: none"> To discuss and resolve actions with regard to the Newton Parish Council open letter to the Secretary of State 																												
9.	Updates from Committees																												
	Staff Committee – update by Cllr Rattigan <ol style="list-style-type: none"> Queries raised by Clerk with regard to contract. Finance Committee – update by Cllr Rattigan																												
10.	Financial Reporting																												
	By the Responsible Financial Officer: <ol style="list-style-type: none"> To approve: <ol style="list-style-type: none"> Bank balance as at 30 April 2023 - £23,733.01 To receive and note an update concerning council VAT claim Expenditure to be approved April/May 2023 <table border="0"> <tr> <td>Easy Websites</td> <td>Direct Debit</td> <td>£27.60 incl VAT</td> </tr> <tr> <td>Intuit</td> <td>Direct Debit</td> <td>£46.80 incl VAT</td> </tr> <tr> <td>LALC MEMBERSHIP – advise to cancel</td> <td></td> <td>£201.70</td> </tr> <tr> <td>NPower – Christmas Lights</td> <td>Invoice</td> <td>£5.54 incl VAT</td> </tr> <tr> <td>NPower – Christmas Lights</td> <td>Invoice</td> <td>£4.26 incl VAT</td> </tr> <tr> <td>Microsoft Subscription</td> <td></td> <td>£79.00 incl VAT</td> </tr> <tr> <td>Clerk salary for April incl mileage deducted tax to be refunded</td> <td></td> <td>£464.90 + £63</td> </tr> <tr> <td>Peter Scott Printing</td> <td>Invoice</td> <td>£115.00 incl VAT</td> </tr> <tr> <td>Internal Auditor Fee</td> <td></td> <td>£200.00</td> </tr> </table> Confirmation that the Coronation grant has been received. Receive update and resolve any matters regarding the Lancashire Environmental Fund Grant. 	Easy Websites	Direct Debit	£27.60 incl VAT	Intuit	Direct Debit	£46.80 incl VAT	LALC MEMBERSHIP – advise to cancel		£201.70	NPower – Christmas Lights	Invoice	£5.54 incl VAT	NPower – Christmas Lights	Invoice	£4.26 incl VAT	Microsoft Subscription		£79.00 incl VAT	Clerk salary for April incl mileage deducted tax to be refunded		£464.90 + £63	Peter Scott Printing	Invoice	£115.00 incl VAT	Internal Auditor Fee		£200.00	Monthly financial report to be circulated before the mtg
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11.	To consider and approve Annual Governance & Accountability Return (AGAR) or the year to 31 March 2023	
	<ol style="list-style-type: none"> 1. Annual Internal Audit Report 2022/23 2. Annual Governance Statement 2022/23 3. Annual Accounting Statements 2022/23 4. Clerk / Responsible Finance Officer be authorised to complete Audit procedures 	
12.	Keep Waddington Tidy	
	Update regarding the 'Big Help Out' volunteer day 8th May 2023.	
13.	Parish Events 2023	
	<p>To receive updates with regards to 2023 community events & newsletter</p> <ol style="list-style-type: none"> 1. Fun Day 2. Newsletter update 	
14.	CCTV & Crime in area	
	To consider what measure the council can consider with regard to CCTV and the recent increase in criminal activity in the area.	
15.	Coronation Gardens	
	To receive updates	
16.	Allotments	
	<ol style="list-style-type: none"> 1. Abandoned vehicle 2. Receive any updates 	
17.	The Pavilion and Playing Fields	
	<ol style="list-style-type: none"> 1. To receive a verbal update concerning the play equipment and discuss and resolve replacement of roundabout. 2. To receive and note a verbal update re the playing fields boundary fence. 3. Waddington Football Club agreement – council to vote to accept the agreement sent 	

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18.	Noticeboards	
	To discuss and resolve minutes publication in noticeboards.	
19.	Partnership Meetings	
	To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates.	
20.	Waddow Hall / Duke of Edinburgh land issues	
	To receive and note verbal update from Cllr Whitwell regarding the Duke of Edinburgh students staying at Waddow Hall and the proposed meeting with local farmers/landowners chaired by the NFU.	
21.	Matters brought forward by Cllrs & Clerk as INFORMATION only	
	<p>No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting.</p> <p>1. Defib information email</p>	
21.	Next Meeting dates	
	<p>To consider and approve the following dates:</p> <p>17.1 Agenda items and Reports for the 12th June 2023 meeting to be submitted to the Clerk – by midday Monday 5th June 2023.</p> <p>17.2 Next meeting to take place Monday 12th June 2023, 7.30pm at St Helen's Church Refectory meeting room.</p>	

All our Agendas, and Minutes, together with further information about your Parish Council and its activities can be found on our website at

www.waddington.website

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